

**THE OLD ORCHARD BEACH TOWN COUNCIL  
INAUGURAL MEETING  
TOWN HALL CHAMBERS  
Monday, November 18, 2013**

**An Inaugural Meeting of the Town Council of Old Orchard Beach was held on Monday, November 18, 2013 at 7:30 p.m. at the Town Hall in the Chamber.**

**TOWN MANAGER:** We welcome each of you to this important Inauguration meeting and offer our congratulations to all those elected to their positions on the Town Council. I will now ask the Town Clerk to provide the Oath of Office.

**TOWN MANAGER:** We will now have the swearing in of reelected Shawn O'Neill and Kenneth Blow and newly elected Michael Tousignant.

**I, \_\_\_\_\_, do solemnly swear that I will in all respects observe the provisions of the Town Charter and ordinances of the Town of Old Orchard Beach and that I will support the Constitution and will obey the laws of the United States and of this State so long as I shall continue a citizen thereof, so help me God. I, \_\_\_\_\_, do solemnly swear that I will faithfully discharge all the duties incumbent upon me as a Town Councilor according to the Constitution and laws of the State, so help me God.**

**TOWN MANAGER:** I will ask the Council to take their seats.

**Councilor Jay Kelley  
Councilor Malory Pastor  
Councilor Bob Quinn  
Councilor Joseph Thornton  
Councilor Kenneth Blow  
Councilor Shawn O'Neill  
Councilor Michael Tousignant**

**TOWN MANAGER:** I will now ask for a Motion to elect a Chair.

**ELECTION MOTION:** Councilor Bob Quinn motioned to elect Councilor Shawn O'Neill as Chair of the Town Council and seconded by Councilor Kenneth Blow.

**VOTE:** Unanimous.

**TOWN MANAGER:** Are there any further nominations?

**TOWN MANAGER:** There being none I will move on. The motion passed electing Shawn O'Neill as Chair of the Town Council, I will now call for a motion for the election of the Vice Chair position.

**MOTION:** Councilor Pastor motioned for the election of Bob Quinn as Vice Chair and seconded by Councilor Blow.

**VOTE: Unanimous.**

**TOWN MANAGER:** Are there further nominations? There being none I will ask the new Chair, Shawn O'Neill, to continue with the rest of the meeting.

**CHAIR O'NEILL:** The Chair indicated his/her appreciation for the confidence shown by the Town Council members and accepted the responsibility of Chair of the Town Council and I look forward to working with our fellow Councilors in a year in which we will move forward for the progress of the community. It is my goal to have open communication, working together for the benefit of the community. He reviewed some of the progress of the past Council year and committed to move forward in the coming years with the benefit of the citizens at the center of importance. He thanked the previous Council for their attendance at the wake of his father and showed emotion as to how meaningful this action was and he looked forward to continued positive relations within the Council workings.

**CHAIR O'NEILL\_:** I will now establish the seating of the Council from my right to my left. I will now ask the Council to take their seats at the table.

The position from the Chairs left to right: Councilor Blow, Councilor Kelley, Councilor Pastor, Chair O'Neill, Vice Chair Quinn, Councilor Thornton, and Councilor Tousignant.

**CHAIR O'NEILL:** Does any Council Member wish to make any remarks?

**CHAIR O'NEILL:** We are now asked to Reaffirm the Rules and Procedures of the Town Council.

**MOTION:** Councilor Thornton motioned and Councilor Pastor seconded to Reaffirm the Rules and Procedures of the Town Council.

**VOTE: Unanimous.**

**CHAIR O'NEILL:** I will ask for a Motion to Accept the Code of Ethics – Standard of Conduct for Town of Old Orchard Beach Officials and Employees.

**CODE OF ETHICS**  
**Standard of Conduct for Town of Old Orchard Beach**  
**Officials and Employees**

1. It is the obligation of every public official and employee to support the Constitution of the United States and the Constitution of the State of Maine.
2. Every citizen, where entitled to a hearing, shall receive a fair and impartial hearing on any matter coming before the Town Council, its appointed agencies or any employee of the Town. No public official or employee shall make any promise or pledge to any person concerning any matter to be heard before a public official or employee except upon fair, impartial and final hearing thereof.
3. The conduct of public business shall be free of any hidden personal or financial interest of any public official or employee. No public official or employee shall advocate in any

**public meeting or private discussion any matter in which he/she has a personal or financial interest except upon full and timely disclosure of the interest.**

- 4. It is the obligation of every public official to faithfully discharge the duties of his/her office. In the conduct of public business, no public official shall be excused from voting except on matters involving consideration of his/her own official conduct, or where his/her financial interests are involved. Every public official shall make full and timely disclosure of any personal or financial interest, or where other interests of the official impair the official's ability to act fairly and impartially which he has in any matter of public business to be transacted before him/her.**
- 5. The conduct of public business shall be free of any influence arising from gifts, favors or special privileges. It is the obligation of every public official and employee to refuse personal gifts, favors or special privileges in every instance where such public official or employee reasonably believes such gift, favor or special privilege would not have been extended but for the position of such public official or employee, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the public official or employee, or where the gift is or may reasonably be considered to be designed to influence the actions of the public official or employee. No public official or employee shall seek personal or financial advantage by means of his/her public office, appointment or employment.**
- 6. The use of public trust for private gain is in conflict with good government. No public official or employee shall violate the provisions of Maine State Statutes. No public official or employee shall use confidential or advance information obtained by virtue of public office, appointment or employment for personal or financial advantage.**
- 7. It is the obligation of every public official and employee to carry out the lawful orders and policies of the Town Council. No public official or employee shall knowingly take any action inconsistent with the lawful orders or policies established by the Town Council. No public official or employee shall knowingly take any action which would be detrimental to the best interests of the Town.**

**MOTION: Councilor Thornton motioned and Councilor Blow seconded to Accept the Code of Ethics.**

**VOTE: Unanimous.**

**CHAIR O'NEILL: The Chair called for the Establishment of Place and Time for the holding of regular meetings of the Council.**

**MOTION: Councilor Thornton motioned and Councilor Kelley seconded to establish the Town Council Chambers at 7:00 p.m. on the first and third Tuesday's of the Month as the regular meeting of the Council.**

**VOTE: Unanimous.**

**MOTION: Councilor Thornton motioned and Councilor Pastor seconded to adjourn the meeting at 7:45 p.m.**

**VOTE: Unanimous.**

**Respectfully Submitted,**

**V. Louise Reid  
Town Council Secretary**

**I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, do hereby certify the foregoing document consisting of four (4) pages is a true copy of the original Minutes of the Special Town Council Inaugural Meeting on November 18, 2013.**

**V. Louise Reid**