

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, October 18, 2016
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, October 18, 2016. Chair O’Neill opened the meeting at 6:30 p.m.

The following were in attendance:

**Chair Shawn O’Neill
Vice Chair Joseph Thornton
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid
Finance Director Diana Asanza**

Absent: Councilor Kenneth Blow

ACKNOWLEDGEMENTS:

COUNCILOR TOUSIGNANT: The Council would like to thank the OOB Recreation Department, the Riders Club and OOB Skater for Community Skate Day held on September 24th for a spectacular event. Also thanks to everyone that donated to the event as it was well attended. The Recreation Department hopes to continue similar events in the Skateboard Park to promote and educate our community about skateboarding.

VICE CHAIR THORNTON: Halloween is fast approaching and we invite all residents, children and adults to join us on Saturday, October 29, 2016 for a Haunted History Walking Tour of Old Orchard Beach’s Downtown. Tours kick off at 5:30 p.m., 6:00 p.m., 6:30 p.m. and 7:00 p.m. and each time slot is capped at 20 people. Register today and secure your spot. The walking tour kicks off at the Atlantic Birches Inn on Portland Avenue and then a tour through downtown ending up at the Brunswick. A requested donation of \$10 will go towards helping the Old Orchard Beach Museum in the Streets. Call and make your reservation - 937-5636 – thanks to our Deputy Planner, Megan McLaughlin, and her wonderful committee for all their planning. Remember the Halloween celebration on Halloween Night at the Old Orchard Beach Fire Department as well. We would like to take this time to particularly recognize Nancy Roderick who has been a Senior Advocate for the Old Orchard Beach Police Department. She has worked very closely with the Community Watch Council in providing medical attention to seniors. As a nurse she has willingly spent hours in providing attention and care to members of our senior community. She is retiring after twelve years in this position and will be greatly missed; although knowing Nancy – if the need is there she will always be willing to serve as she has through the years.

COUNCILOR KELLEY: So many great events between now and the New Year thanks to the OOB365 and our appreciation to Sharri MacDonald and the OOB 365 group. Keep in mind: November 12th - Savor the Flavor – Taste your way through Old Orchard Beach. \$50 per person – a terrific night - contact Sharri MacDonald for reservations – limited number so sign up soon. 590-4201 for reservations. And on November 20th from 1 to 5:00 p.m. at the American Legion on Imperial Street – COMMUNITY DINNER sponsored by OOB365 – Turkey dinner and all the Fixings. Grab a friend, bring your family or come alone.

ASSISTANT TOWN MANAGER: We acknowledge this evening with great appreciation – the awarding of the 2016 Spirit of American Foundation Tribute by the County of York to the Veterans Memorial Park Flag Ceremony Group and thanks to Dennis Robillard and Tina Kelley and those who are part of this important group for their dedication and commitment to this important effort. They will be honored at a function on November 2nd and the Council will honor them on November 18th. Congratulations to you all.

ACCEPTANCE OF MINUTES: Town Council Meeting Minutes of October 4, 2016; Town Council Workshop Minutes of October 5, 2016; and Administrative Review Board Minutes of June 17, 2016.

MOTION: Vice Chair Thornton motioned and Councilor Tousignant seconded to approve the Minutes as read.

VOTE: Unanimous.

PUBLIC HEARING: BUSINESS LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 6:41 p.m.

Gail Darling (104-2-13-22), 125 Portland Avenue, #22, one year round rental; Domenic Pugliares dba/Dunegrass Golf Club/Restaurant (105A-1-200), 65 Wild Dunes Way, Victualers with Preparation, with Beer, Wine and/or Liquor on Premise; Rental of Merchandise; Retail; Kyrstal Lacombe (206-31-13), 32 Staples Street, two year round rentals; and John & Tarryn Melkonian (324-11-5), 9 Weymouth Avenue, one seasonal rental.

CHAIR: I close this Public Hearing at 6:42 p.m.

MOTION: Councilor Tousignant motioned and Vice Chair Thornton seconded to Approve the Business Licenses as read.

VOTE: Unanimous.

PUBLIC HEARING: AMUSEMENT PERMITS APPROVAL:

CHAIR: I open this Public Hearing at 6:42 p.m.

Dominator Golf LLC dba/Dunegrass Golf Club (105A-1-200), 65 Wild Dunes Way, Banquets, Weddings, Tournaments, Functions, Dinner Music - Inside and Outside, 2:00 p.m. to 1:00 a.m.

CHAIR ONEILL indicated that he had received phone calls of concerns regarding the hour for

closing would be 1:00 a.m. and as such suggested that the hour be 11:00 p.m. Further discussion with the business owner is a consideration as well.

CHAIR: I close this Public Hearing at 6:42 p.m.

MOTION: Vice Chair Thornton motioned and Councilor Tousignant seconded to Approve the Amusement Permits licenses as read except to change the Banquets, Weddings, Tournaments, Functions, Dinner Music – Inside and Out from 2:00 p.m. to 11:00 p.m..

VOTE: Unanimous.

PUBLIC HEARING: LIQUOR LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 6:43 p.m.

Dominator Golf LLC dba/Dunegrass Golf Club (105A-1-200), 65 Wild Dunes Way, m-s-v in a Restaurant, Golf Club, and Mobile Beverage Cart.

CHAIR: I close this Public Hearing at 6:43 p.m.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Liquor Licenses as read.

VOTE Unanimous.

TOWN MANAGER'S REPORT

The Town Manager reported that two properties that will be put out for sale – 19 Fern Avenue and 13 Melvin Street – will not be done until after the election because Old Orchard Voters will consider whether to change the Charter to allow surplus Town property to be sold through auction or other competitive processes. He met with the Chamber of Commerce and several local businesses that employ J-1 students to discuss both housing availability and how to assist J-1 students in having a positive experience in Old Orchard Beach. Numbers have grown from 470 students to almost 800 students coming to this area in the past two years, resulting in greater difficulties in locating housing. The Town and Chamber are jointly surveying local businesses to identify which ones employed J-1 students this year and which ones plan to employ them next year. He also reported on attending the grand opening celebration for the Milliken Mills Trails on Portland Avenue. The sixth graders from Loranger School were on hand along with many residents to explore the new trails that are on both sides of Portland Avenue. Kimbark Smith, the Chair of the Conservation Committee, presided over the festivities and thanked the many people who have worked for the past two years to create the trails, especially the Conservation Committee members and the students at Jameson and Loranger School. You can go to the CC face book page for information. The trail head is located next to the entrance of the former Kennel on Portland Avenue. Town Hall entrances are getting spruced up. Fresh paint on doors and trim and the steps will be replaced at the entrance on Old Orchard Street. DPW doing the work. The Planning Board approved a 40 unit subdivision on the former seasonal Catholic Church on Saco Avenue. The Town Manager met twice with the Firefighters Union and held an initial meeting with the new bargaining unit representing Town Hall administrative support staff. He also reported on a meeting he attended on street lights. This workshop addressed town ownership of street lights. Maine Law changed this year to make this more feasible and more economically viable. Falmouth,

Rockland, South Portland and Biddeford have collaborated on a joint RFP to implement this changeover. According to the information at the work session there is a savings of almost \$90 per fixture; even after putting money aside for maintenance and replacement. If that is true, Old Orchard Beach would see a savings of about \$100,000 per year, and have better lighting. There is an up-front capital cost of course that would be over \$600,000, but the payback on the investment is six years, after which the savings are gravy and it is worth looking into.

6805 Discussion with Action: Amend the Old Orchard Beach Code of Ordinances, Chapter 54, Traffic and Vehicles, Section 54-187, Restrictions and Prohibitions – West Grand Avenue.

BACKGROUND:

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on September 20, 2016, at 6:30 p.m. to consider the following:

Be it hereby ordained, by the Town Council of the Town of Old Orchard Beach, Maine, in Town Council assembled, that section 54-187, Restrictions and Prohibitions, of the Town of Old Orchard Beach Traffic Ordinance is amended by adding the underscored language and deleting the strikethrough language regarding West Grand Avenue:

West Grand Avenue. No vehicle shall be parked on either side of West Grand Avenue from Old Orchard Street to the Saco Line, except that parking shall be allowed on the ocean side of West Grand Avenue from Ocean Avenue to Pavia Avenue. Also, thirty-minute parking shall be allowed on the ocean side from Union Avenue to Ocean Avenue ~~for 20 feet on both sides of West Grand Avenue from Union Avenue.~~ Loading and unloading only may be permitted within 50 feet of commercial establishments if not in conflict with other provisions of this chapter. Signs shall be erected and will define such areas at the designation of the chief of police. Parking shall be allowed on the ocean side of West Grand Avenue from Staples Street to Fourth Street commencing on September 15 and ending on May 1 of each year.

MOTION: Councilor Tousignant motioned and Vice Chair Thornton seconded to Amend the Old Orchard Beach code of Ordinances, Chapter 54, Traffic and Vehicles, Section 54-187, Restrictions and Prohibitions – West Grand Avenue

VOTE: Unanimous.

6806 Discussion with Action: Appoint Robin Dube as an Alternate Member of the Planning Board, term to expire December 31, 2017.

MOTION: Councilor Kelley motioned and Vice Chair Thornton seconded to Appoint Robin Dube as an Alternate Member of the Planning Board, term to expire December 31, 2017.

VOTE: Unanimous.

6807 Discussion with Action: Approve the Special Event Permit for the New England Parkinson’s Ride on Friday, September 8th, 2017, at the Ballpark, from 1 p.m. to 10:00 p.m., and Saturday, September 9th, 2017 from 5 a.m. to 6 p.m., ride beginning and ending at the Ballpark; also, Friday, September 7th, 2018 and Saturday, September 8th, 2018, and September 6th, 2019 and September 7th, 2019; all locations on Friday at the Ballpark, and Saturday is the ride. Alcohol service by Jimmy the Greek’s. Insurance listing the Town of Old Orchard Beach as additionally insured to be given to the Town Clerk’s Office at least one month prior to each year’s event.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Special Event Permit as read.

VOTE: Unanimous.

6808 Discussion with Action: Approve the proposal from Wright Pierce for Specifications and Agreement for a Comprehensive Stormwater Drainage Study, in the amount of \$39,150, from Account Number 50002-50831 – Public Works – Stormwater Maintenance & Improvements, with a balance of \$538,640.68.

BACKGROUND:

The Public Works Department went out for a proposal from consultants to develop a comprehensive drainage study. Proposals were received from the following:

| | |
|------------------------------------|-------------|
| Wright Pierce Engineering | \$39,150.00 |
| Underwood Engineers, Inc. | \$31,400.00 |
| Ransom Consulting, Inc. | \$39,998.20 |
| Walsh Engineering Associates, Inc. | \$46,000.00 |

This process was set up as Qualification Based Selection (QBS). Fees for each proposal were submitted in a separate envelope to be opened after the proposal review. It was recommended that the selection criteria for the proposals be:

| | | |
|------------------|-----|-----|
| Project Approach | 40% | |
| Project Team | 40% | |
| Cost | | 20% |

The Selection Committee was selected and included the following:

Town Manager Larry Mead
Public Works Director Marc Guimont

The overall goal of this project is to assess the capacity for growth and the constraints on growth given the hydrology dynamics of the open-and-closed stormwater systems. The total land area of Old Orchard Beach must be considered, public and private. The Town has allocated \$40,000 for this study. It was noted that all data is in an ESRI File Geodatabase, Maine State Plane Coordinates, West Zone, NAD83, and U.S. Survey feet. It was recommended that contact be made with Thomas Burns of GIS Mapping and analysis for further information

on data. Data transmission of this format was listed as preferable. It should be noted that the Dunegrass development is included to the extent that Dunegrass discharges storm water into the Town's drainage system.

TOWN OF OLD ORCHARD BEACH
Memorandum

October 12, 2016

TO: Members of the Town Council
FROM: Larry S. Mead, Town Manager

RE: AGENDA ITEM #6808; WRIGHT PIERCE TO DO DRAINAGE STUDY

This agenda item would approve contracting with Wright Pierce Engineering to develop a Comprehensive Drainage Study and Report for the Town at a cost of \$39,150. This project was approved as part of the FY17 Capital Budget and there are sufficient funds available. The comprehensive drainage study will identify the current capacities and serviceability for storm water flows, areas where capacity is seriously deficient, assess existing infrastructure capabilities, and recommend upgrades to accommodate existing needs as well as future development.

The Town received proposals from four firms. A selection committee consisting of DPW Director Marc Guimont, Assistant Planner Megan McLaughlin, Senior Vice President Barry Sheff from Woodard/Curran Engineering and the Town Manager reviewed the proposals. The committee interviewed three firms; Wright Pierce, Underwood Engineering, and Ransom Engineering. The committee determined that the fourth proposal from Walsh Engineering did not warrant further consideration.

Based on the review of the submitted proposals and the interview and discussion with the three firms selected for final review the selection committee was unanimous in selecting Wright-Pierce as the project consultant.

Wright Pierce has completed similar town wide studies for Wakefield, MA, Rye, NH, and for Richmond, ME, as well as other municipal drainage studies for watershed areas in Topsham, ME, and Weston, MA.

Wright Pierce proposes to utilize software that addresses both hydraulic and hydrological assessments and analysis and it has the staffing capabilities to perform the work.

Wright Pierce was the highest rated proposer in both its Project Approach (understanding of project goals, method of analysis, work products) and Project Team (documented experience, quality of interview, complimentary skills set among team members).

Because of its long association with the Town of Old Orchard Beach Wright Pierce has a broad knowledge of the Town's infrastructure strengths and weaknesses and the issues related to storm water management in various locations and neighborhoods.

For these reasons staff recommends utilizing Wright Pierce for the drainage study.

cc: Marc Guimont, Megan McLaughlin, Barry Sheff

**TOWN OF OLD ORCHARD BEACH
Memorandum**

October 12, 2016

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FROM: Larry S. Mead, Town Manager**

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For these reasons staff recommends utilizing Wright Pierce for the drainage study.

cc: Marc Guimont, Megan McLaughlin, Barry Sheff

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the proposal from Wright Pierce for Specifications and Agreement for a Comprehensive Stormwater Drainage Study, in the amount of \$39,150, from Account Number 50002-50831 – Public Works – Stormwater Maintenance & Improvements, with a balance of \$538,640.68.

VOTE: Unanimous.

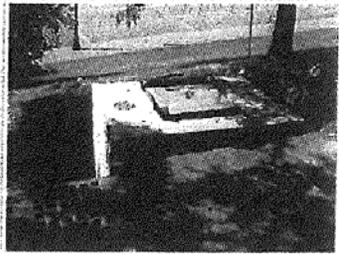
ENGINEERING SERVICES FEE PROPOSAL

TOWN OF OLD ORCHARD BEACH,
MAINE



Comprehensive Drainage
Study

September 2016



WRIGHT-PIERCE 
Engineering a Better Environment

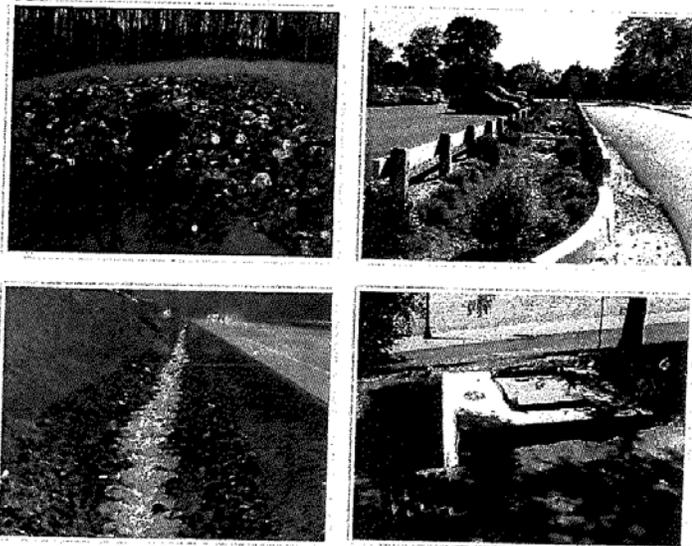
ENGINEERING SERVICES FEE PROPOSAL

TOWN OF OLD ORCHARD BEACH,
MAINE



Comprehensive Drainage
Study

September 2016



WRIGHT-PIERCE 
Engineering a Better Environment

September 1, 2016
W-P Project No. T11182

Mr. Larry S. Mead
Town Manager
1 Portland Avenue
Old Orchard Beach, Maine 04064

Subject: Engineering Services Proposal for Town of Old Orchard Beach Maine
Comprehensive Drainage Study – Fee Schedule

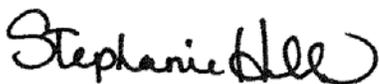
Dear Mr. Mead:

Thank you for the opportunity to submit our proposal to assess and evaluate the Town's stormwater systems as part of the proposed Comprehensive Drainage Study. Our "Technical Proposal" has been submitted under a separate cover as requested. As you review our price proposal, please be mindful that we have made our best attempt to provide all the services requested at a fair price. We are, of course, happy to discuss with the Town any adjustments in our assumed level of effort that may be appropriate to "best fit" our proposed effort to the community's needs and budget constraints. Details regarding the derivation of our price proposal are presented on the attached spreadsheet.

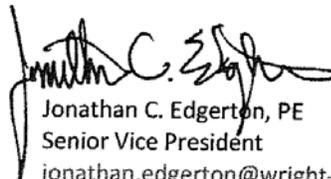
We are excited about the opportunity to continue our long-term relationship with the Town of Old Orchard Beach and believe our team brings significant institutional knowledge of your facilities that will allow for us to provide unmatched value for the consulting fees you expend.

Should you have any questions regarding the proposal package, please do not hesitate to contact us. We look forward to further discussions on this proposal. Thank you again for this opportunity.

Sincerely,
WRIGHT-PIERCE



Stephanie A. Hubbard, PE
Project Manager
Stephanie.hubbard@wright-pierce.com



Jonathan C. Edgerton, PE
Senior Vice President
jonathan.edgerton@wright-pierce.com

FEE SCHEDULE

FEE SCHEDULE

| TASK DESCRIPTION | HOURS | LABOR COST |
|--|--------------|-------------------|
| Existing Infrastructure Inventory and Data Collection | | |
| • Review Available Information | 10 | |
| • On-Site Reconnaissance | 80 | |
| • Data Compilation and Mapping | 36 | |
| Manhour Total | 126 | |
| Subtotal of Labor Costs | | \$ 12,400 |
| Existing Conditions Hydrologic/Hydraulic Modeling | | |
| • Watershed Delineation/Characteristics | 24 | |
| • Model Building | 53 | |
| • QA/QC Review and Analysis | 8 | |
| Manhour Total | 85 | |
| Subtotal of Labor Costs | | \$ 8,800 |
| Improvement Recommendations and Report | | |
| • Improvement Analysis | 36 | |
| • Schematic Plan Preparation | 30 | |
| • Cost/Permitting Estimates | 24 | |
| • Written Report Preparation | 60 | |
| • QA/QC Review and Analysis | 6 | |
| Manhour Total | 156 | |
| Subtotal of Labor Costs | | \$ 16,700 |
| Sub-Total Estimated Labor Costs | | \$37,900 |
| Sub-Total Reimbursable Expenses | | \$1,250 |
| Total Estimated Fee | | \$39,150 |

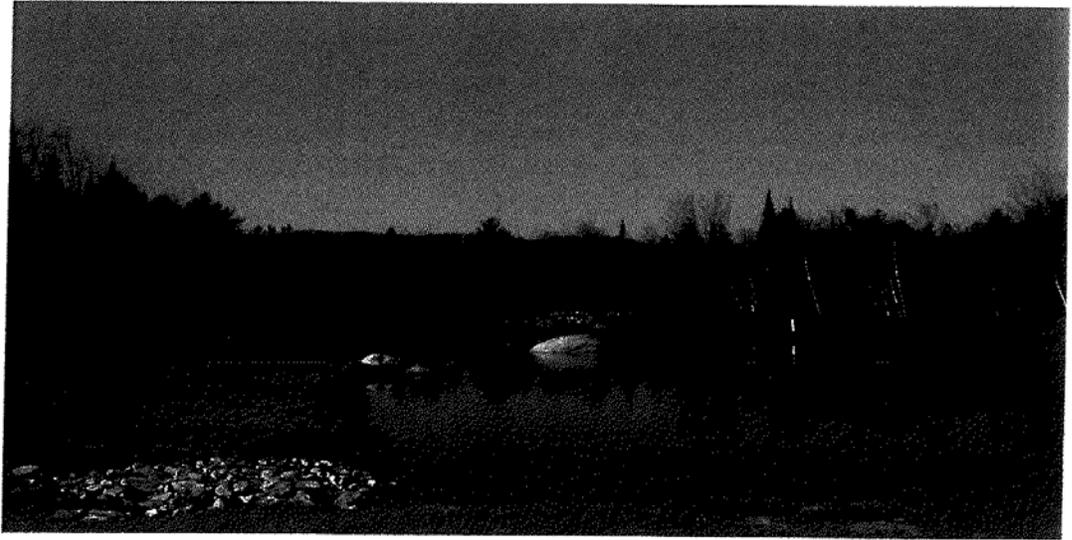
FEE SCHEDULE

The following labor rates and non-labor costs are provided as requested in the Request for Proposal. Our anticipated "not to exceed" cost proposal is provided separately.

| Accounting / Billing Classification | Hourly Billing Rates Range |
|---|----------------------------|
| Principal / Engineering Manager | \$ 184.00 - \$212.54 |
| Project Manager and Senior Project Engineer | \$ 105.49 - \$178.64 |
| Project Engineer | \$ 72.38 - \$131.21 |
| Project Architect | \$ 86.55 - \$122.42 |
| Landscape Architect | \$ 98.56 - \$120.12 |
| Resident Project Representative | \$ 64.68 - \$178.64 |
| Senior Engineering Technician | \$ 81.16 - \$123.20 |
| Engineering Technician | \$ 60.21 - \$81.00 |
| GIS Technician | \$ 66.22 - \$86.42 |
| Architectural Technician | \$ 70.07 - \$70.07 |
| Word Processor | \$ 52.36 - \$67.76 |
| Office Assistant | \$ 49.00 - \$87.78 |

T11182

WRIGHT-PIERCE 
Engineering a Better Environment



WRIGHT-PIERCE 
Engineering a Better Environment

www.wright-pierce.com

75 Washington Avenue, Suite 202
Portland, ME 04101
Phone: 207.761.2991 | Fax: 207.761.2978

N2605

September 2, 2016

Mr. Larry S. Mead
Town Administrator
Town of Old Orchard Beach
1 Portland Avenue
Old Orchard Beach, ME 04064

Re: *Request for Proposals*
Engineering Services for Comprehensive Drainage Study – Cost Proposal
Old Orchard Beach, Maine

Dear Mr. Mead:

Underwood Engineers, Inc. is pleased to submit our cost proposal for Engineering Services for the referenced project. We will complete the scope of work requested for the following fee:

| | |
|-------------------------------------|--------------------|
| Task 1 – Planning and Collaboration | \$6,500.00 |
| Task 2 – Field Investigations | \$7,500.00 |
| Task 3 – Hydraulic Modeling | \$8,900.00 |
| <u>Task 4 – Engineering Report</u> | <u>\$8,500.00</u> |
| TOTAL | \$31,400.00 |

Enclosed please find the following:

- Standard Billing Rates – 2016
- Summary of Fees

Thank you for the opportunity to conduct additional engineering services for the Town of Old Orchard Beach. Please contact us with any questions.

Very truly yours,

UNDERWOOD ENGINEERS, INC.


Keith A. Pratt, P.E.
President

UNDERWOOD ENGINEERS, INC.


Benjamin T. Dreyer, P.E.
Project Manager

Enclosures (1 copy of each)

ph 603.436.6192
fx 603.431.4733
25 Vaughan Mall
Portsmouth, NH 03801
underwoodengineers.com

UNDERWOOD ENGINEERS, INC.
Portsmouth & Concord, New Hampshire
STANDARD BILLING RATES
Effective through December 31, 2016

Labor Rates:

| | | |
|-------------------------|----------|----------------|
| Principal-in-Charge | \$160 to | \$200 per hour |
| Senior Project Manager | \$130 to | \$180 per hour |
| Project Manager | \$100 to | \$150 per hour |
| Senior Project Engineer | \$90 to | \$130 per hour |
| Project Engineer | \$70 to | \$110 per hour |
| Resident Engineer | \$70 to | \$110 per hour |
| Resident Engineer II | \$50 to | \$95 per hour |
| Technician | \$50 to | \$95 per hour |
| Clerical | \$50 to | \$70 per hour |

Reimbursables

| | |
|------------------------------------|-----------------------|
| Mileage | IRS Reimbursable Rate |
| Prints | \$1.50 each |
| Copies | \$0.10 each |
| Telephone | \$1.85 per call |
| Fax | \$1.00 per call |
| Field Supplies | At Cost |
| Postage | At Cost |
| Food & Lodging | At Cost |
| Subcontractors | At Cost |
| Miscellaneous Job Related Expenses | At Cost |

Approved by Board of Directors:

Date: 1/7/16

KAP [Signature]
 WSC [Signature]
 CAM [Signature]

SUMMARY OF FEES
 Underwood Engineers, Inc.
 Professional Engineering Services
 Comprehensive Drainage Study
 Old Orchard Beach, ME
 N2605
 9/1/2016

24-Aug-16

| Task Subtask | Breakdown | | Extended Total |
|-------------------------------------|-----------|----------------|-------------------|
| | Labor | Hours Expenses | |
| Task 1 - Planning and Collaboration | \$6,120 | 58 \$380 | \$6,500 |
| Task 2 - Field Investigations | \$7,033 | 78 \$467 | \$7,500 |
| Task 3 - Hydraulic Modeling | \$8,877 | 85 \$423 | \$9,300 |
| Task 4 - Engineering Report | \$10,334 | 96 \$466 | \$10,800 |
| TOTAL | \$32,364 | 317 \$1,736 | \$34,100 |



Consulting
Engineers
and Scientists

September 2nd, 2016

Project 161.06112

Larry S. Mead
Town Manager
Town of Old Orchard Beach
1 Portland Avenue
Old Orchard Beach, Maine 04064

RE: Fee Schedule – Comprehensive Drainage Study

Dear Mr. Mead:

Ransom is pleased to provide the services outlined in the proposal for the Town of Old Orchard Beach Comprehensive Drainage Study. The following table (Table 1) presents a breakdown of each person's role in the project, their standard labor rates, and a person-hour breakdown for each task, summarized in Section 3.0 of the proposal. Additionally, Ransom's standard Rate Sheet and Fee Schedule is attached. Ransom acknowledges that the final scope of work and fees will be negotiated between the Town and the selected firm.

Our total budgeted amount for the proposed project is **\$39,998.20**. Ransom will submit invoices on a monthly basis. Invoices will be sent by mail or electronically by email, depending on the Town's preference.

400 Commercial Street, Suite 404, Portland, Maine 04101, Tel (207) 772-2891, Fax (207) 772-3248
Pease International Tradeport, 112 Corporate Drive, Portsmouth, New Hampshire 03801, Tel (603) 436-1490
12 Kent Way, Suite 100, Byfield, Massachusetts 01922-1221, Tel (978) 465-1822
60 Valley Street, Building F, Suite 106, Providence, Rhode Island 02909, Tel (401) 433-2160
2127 Hamilton Avenue, Hamilton, New Jersey 08619, Tel (609) 584-0090

www.ransomenv.com

**Table 1
Person-Hour Breakdown and Labor Rates
Comprehensive Drainage Study**

| | Rate | Task 1.1 | Task 1.2 | Task 2 | Task 3.1 | Task 3.2 | Task 3.3 | Task 3.4 | Task 4 | Task 5 | Task 6 | Task 7 | Task 8 | Total hours | Totals |
|--|-------------|----------|----------|--------|----------|----------|----------|----------|--------|--------|--------|--------|--------|-------------|------------------------------|
| Stephen Bradstreet, P.E., Senior Technical Review | \$ 125.00 | 1 | 1 | 2 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 2 | 2 | 11 | \$ 1,375.00 |
| Nathan Dill P.E., Project Manager/Senior Specialist | \$ 110.00 | 2 | 8 | 8 | 1 | 16 | 4 | 8 | 2 | 4 | 1 | 4 | 8 | 66 | \$ 7,260.00 |
| Robert Gerber, P.E., C.G., Senior Engineer/Modeler | \$ 140.00 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 4 | \$ 560.00 |
| John Mahoney, P.E., Associate Project Manager/Engineer | \$ 95.00 | 0 | 4 | 0 | 0 | 0 | 0 | 8 | 8 | 0 | 0 | 4 | 4 | 28 | \$ 2,660.00 |
| Leila Pike, E.I.T. Project Engineer/modeler | \$ 85.00 | 2 | 32 | 0 | 8 | 100 | 40 | 40 | 8 | 0 | 8 | 0 | 16 | 254 | \$ 21,590.00 |
| Matt Keene, GIS specialist | \$ 75.00 | 2 | 8 | 16 | 0 | 8 | 4 | 4 | 0 | 0 | 0 | 0 | 0 | 42 | \$ 3,150.00 |
| Field Engineer | \$ 75.00 | 0 | 0 | 40 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40 | \$ 3,000.00 |
| Field Technician | \$ 70.00 | 0 | 0 | 40 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40 | \$ 2,800.00 |
| Administrative | \$ 60.00 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 4 | 8 | \$ 480.00 |
| | | | | | | | | | | | | | | | \$ 39,595.00 |
| | | | | | | | | | | | | | | | Total Labor |
| Expenses | | | | | | | | | | | | | | | |
| Survey Equipment (daily) | \$45/day | | | 5 | | | | | | | | | | 5 | \$ 225.00 |
| Mileage | \$0.54/mile | 40 | | 250 | | | | 40 | | | | | | 330 | \$ 178.20 |
| | | | | | | | | | | | | | | | \$ 403.20 |
| | | | | | | | | | | | | | | | Total Expense |
| | | | | | | | | | | | | | | | Total Labor + Expense |
| | | | | | | | | | | | | | | | \$ 39,998.20 |



Rate Sheet & Fee Schedule 2016

PROFESSIONAL SERVICES

| <u>Personnel:</u> | <u>Rates:</u> |
|--|---------------|
| Vice President/QA Officer | \$145.00 |
| Senior Project Manager | \$140.00 |
| Certified Industrial Hygienist | \$125.00 |
| Senior Engineer | \$125.00 |
| Project Manager | \$110.00 |
| Certified Geologist/Professional Engineer/Senior Scientist | \$100.00 |
| Associate Project Manager | \$95.00 |
| Project Engineer/Geologist/Hydrogeologist/Scientist | \$85.00 |
| Field Geologist/Engineer/Environmental Scientist/Industrial Hygiene Technician | \$75.00 |
| GIS Specialist / CAD Technician | \$75.00 |
| Draftsperson | \$65.00 |
| Administrative | \$60.00 |

EMERGENCY RESPONSE SERVICES

Overtime rates (1.5 times hourly rate) will apply for emergency response services performed between 5:00 p.m. and 7:00 a.m. Monday through Friday, and all day Saturday. Premium rates (2.0 times hourly rate) will apply for emergency response services performed on Sundays and Holidays.

LITIGATION SUPPORT

Expert testimony will be billed at two times the standard fee schedule hourly rate. Depositions will be billed at one and a half times the standard fee schedule hourly rate.

PROJECT SUBCONTRACTORS, MATERIALS, AND EXPENDABLE SUPPLIES

To pay for our insurance costs not covered in our billing rates, a handling charge of not more than 10% will be added on all project supplies and services procured from outside vendors.

VEHICLES, MILEAGE

Mileage (company or personal vehicle) Current State Rate

PER DIEM

Per diem for projects that require an overnight stay will be paid at the current federal rates.

EQUIPMENT RENTAL

| | | | |
|------------------------------------|------------|----------------------------------|-----------|
| Air Flow Meter | \$ 25/each | Pump, Bladder | \$150/day |
| Generator | \$ 50/day | Pump, Peristaltic | \$ 20/day |
| Stainless Steel Hand Auger | \$ 15/day | Purging Pump | \$ 40/day |
| Hydrolab Water Quality Meter | \$115/day | Redi Flow 2 Submersible Pump | \$100/day |
| Low Flow Sampling Equipment | \$175/day | Survey Equipment (Basic) | \$ 45/day |
| Metal Detector | \$ 25/day | Survey Equipment (Total Station) | \$ 75/day |
| Meter Rental (DO, pH, Cond., Temp) | \$ 30/day | Water Level Indicator | \$ 40/day |
| Oil/Water Interface Probe | \$ 50/day | X-Ray Fluorescence (XRF) Meter | \$500/day |
| Photoionization Detector (PID) | \$100/day | | |



September 2, 2016

Larry S. Mead
Town Manager
Town of Old Orchard Beach
1 Portland Avenue
Old Orchard Beach, Maine 04064

RE: Fee Proposal for Old Orchard Beach Comprehensive Drainage Study

Dear Mr. Mead,

Walsh Engineering Associates, Inc. (WEA) is pleased to submit this Fee Proposal for engineering services related to the Comprehensive Drainage Study requested by the Town of Old Orchard Beach. The fee for the scope of work outlined in our proposal is the lump sum amount of **\$46,000** for services, not including reimbursable expenses.

We look forward to your favorable review of our proposal. Please contact us at your earliest convenience if you require any additional information.

Respectfully,

A handwritten signature in black ink, appearing to read "William R. Walsh, III". The signature is written in a cursive style with some loops and flourishes.

William R. Walsh, III, PE
Walsh Engineering Associates, Inc.

Enc.

GOOD AND WELFARE:

HELENE WHITTAKER: She invited participation in the Drug Take Back Day at the Police Department this coming weekend. It is a time to get rid of old medicines.

JEROME BEGART: He commented on budget considerations and following charter requirements.

MIKE COLEMAN: He announced about a meeting next Tuesday regarding a discussion on Heroine with Vice Chair Thornton chairing the discussion. It will be held at 7:00 in the Town Council Chamber and will be televised.

ADJOURNMENT:

Respectfully Submitted,

V. Louise Reid
Town Council Secretary

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of twenty-one (21) pages is a copy of the original Minutes of the Special Town Council Meeting of October 18, 2016.
V. Louise Reid