

Old Orchard Beach Design Review Committee Meeting
Monday, February 4, 2013
Old Orchard Beach Police Department Conference Room

Call to Order at 6:05 pm	Call to Order
<p>Roll Call: Chair Don Comoletti; Kim Schwickrath; Ray DeLeo. Staff: Valdine Helstrom, Administrative Assistant.</p>	
<p>Consideration of January 4, 2013 Minutes.</p> <p>Ray DeLeo made a motion to approve the January 14, 2013 meeting minutes, seconded by Kim Schwickrath</p> <p>All in favor.</p>	<p style="text-align: center;"><u>Motion</u></p> <p style="text-align: center;">Vote</p> <p style="text-align: center;">(3-0)</p>
<p><u>ITEM 1</u></p> <p>Discussion of ordinances and permitting related to the Design Review Committee.</p> <p>The Board Members discussed the language in the ordinance itself. Administrative Review vs. Regular Review forms.</p> <p>Chair Comoletti would like to see something clarified in the ordinance as to where the Design Review Committee (DRC) connects with the Planning Board in the decision making process.</p> <p>Chair Comoletti would also like see some wording added where it specifies what is the Design Review Committee’s authority.</p> <p>Chair Comoletti mentioned that at the very beginning of the DRC section, it states that the DRC shall have the authority to issue a Certificate of Appropriateness, but we cannot because it is not our form.</p> <p>In Section 78-427 Application classification. (b)(2) states: <i>“Demolition of any existing building or part of a building where the portion to be demolished exceeds 500 square feet needs to go before the Design Review Committee”</i>. Chair Comoletti would like to add some wording that would state that police, fire, code, etc. would be allowed to make an administrative decision in some circumstances such as hazardous or dangerous situations.</p> <p>It was decided to postpone this discussion until the next meeting when Jeffrey Hinderliter is present to answer a lot of the questions that the Design Review Committee Board has for him.</p>	<p style="text-align: center;"><u>ITEM 1</u></p>

Meeting adjourned at 6:15 p.m.

ADJOURN

I, Valdine Helstrom, Design Review Committee Clerk of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of two, 2 pages is a true copy of the original minutes of the Design Review Committee Meeting of February 4, 2013.

Valdine L. Helstrom