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## Town of Old Orchard Beach

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**Treasurer - Finance Director**

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**Diana H. Asanza**

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July 16, 2013

Monthly Update from the Finance Office

Attached please find the Monthly Financials for the month of June.

Now that the FY 14 budget has been adopted, my primary focus is to prepare for the fiscal year close, and updating the financial system with FY 14 budget information. In addition I am working on account reconciliations, and implementing standard operating procedures for various accounts and departments. This will be the priority moving forward into FY 14. I will also look to address all management comments in the FY 12 audit report, starting with account reconciliations. These comments may not all be addressed over the next fiscal year but I will start to address one by one. The goal is to have them addressed by the end of FY 14.

I am currently working with the auditors on FY 13 preliminary work for the year end audit. This will be the second year RHR Smith, and Co., will be auditing Old Orchard Beach, and I am looking forward to working with them through the next several months.

I will be working with the Town Manager on several RFP's: Banking and Telephone services to start with. I anticipate sending these out in the month of August.

Sincerely,  
Diana H. Asanza