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# Town of Old Orchard Beach

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## **Treasurer - Finance Director**

OOB Town Hall  
1 Portland Avenue  
OOB, ME 04064

## **Diana H. Asanza**

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July 22, 2015

## **June 2015 Monthly Update from the Finance Office**

### **FY 16 Budget Process**

The FY 16 budget was adopted on June 16, 2015 and is posted on the website.

### **Finance:**

We are working to close out FY 15 and prepare for the audit. The auditors have started the interim work and will be in the office over the next 2 months.

The Finance Clerk, Fran Beaulieu has been promoted to HR Manager, therefore I will be looking to fill this vacancy in the very near future and based on the responses I have received I am hopeful. Over the next month or two we will be transitioning phase for both HR and Finance.

### **Tax Office and Collections:**

The Tax office has started the tax lien process 851 courtesy notices were mailed. On June 8, 2015 the official lien process starts by sending out a 30 day notice by certified mail to owners of record as of April 1, 2015.

Boating season has picked up this month and motor vehicle excise exceeded budget by \$171,569.

### **YTD Budget Report:**

Attached please find the year to date budget report through June 30, 2015, however the data may change as we go through the audit and closing the year.

Expenditures are at 98% through June 30, 2015, with several open encumbrances for FY 15.

Non-property tax revenue is at 97.8%, and Parking Meter/Lot revenue is also slightly under at 96%, however this may change slightly as we go through the close.

Respectfully,

*Diana H. Asanza*, Treasurer – Finance Director

Town of Old Orchard Beach  
FY 2015 Budget YTD

Jun-15

<b>Municipal Budget</b>	<b>Adopted Budget</b>	<b>Trans/Adjust</b>	<b>Revised Budget</b>	<b>Actual YTD</b>	<b>Encumbered</b>	<b>Available Budget</b>	<b>% Used</b>
Town Council Expense	45,900.00		45,900.00	43,203.52		2,696.48	94.1%
Town Manager/Admin Expense	725,293.00	105,951.00	831,244.00	774,957.49	657.94	55,628.57	93.3%
Tax Collector Expense	99,942.00		99,942.00	98,000.20		1,941.80	98.1%
Treasurer/Finance Expense	173,764.00	(2,722.00)	171,042.00	164,884.40		6,157.60	96.4%
Assessing Expense	119,092.00		119,092.00	116,360.33	268.76	2,462.91	97.9%
Town Clerk Expense	126,217.00	4,750.00	130,967.00	130,162.25	100.99	703.76	99.5%
Elections Expense	23,795.00	(1,102.00)	22,693.00	18,861.60	105.14	3,726.26	83.6%
Board of Registration Expense	4,810.00	(2,600.00)	2,210.00	1,051.36		1,158.64	47.6%
Planning Expense	86,724.00	3,000.00	89,724.00	85,783.36		3,940.64	95.6%
Code Enforcement Expense	199,166.00	(3,000.00)	196,166.00	173,494.94		22,671.06	88.4%
Town Hall Bldg Expense	97,640.00		97,640.00	80,595.34	895.44	16,149.22	83.5%
York County Tax Expense	889,200.00	3,234.94	892,434.94	892,434.94		-	100.0%
Contingency Expense	141,400.00	(69,828.00)	71,572.00		17,000.00	54,572.00	23.8%
Insurance/Benefit Expense	2,329,672.00		2,329,672.00	2,296,290.89		33,381.11	98.6%
Police Dept Expense	2,446,945.00	23,248.00	2,470,193.00	2,411,663.71	18,731.42	39,797.87	98.4%
Parking Enforcement Expense	57,200.00		57,200.00	54,429.00		2,771.00	95.2%
Emergency Management Expense	1,000.00		1,000.00			1,000.00	0.0%
Public Safety Complex Expense	55,950.00	125.00	56,075.00	58,519.67	-	(2,444.67)	104.4%
Lifeguard Expense	144,200.00	1,433.45	145,633.45	126,990.61	6,106.02	12,536.82	91.4%
Fire/Rescue Dept Expense	1,422,601.00	39,698.00	1,462,299.00	1,456,565.68		5,733.32	99.6%
Street & Traffic Light Expense	232,050.00		232,050.00	225,526.26		6,523.74	97.2%
Public Works Dept. Expense	1,442,301.00	50,571.00	1,492,872.00	1,445,054.17	12,226.07	35,591.76	97.6%
Parks Maintenance Expense	59,060.00	2,215.00	61,275.00	36,333.44	13,678.48	11,263.08	81.6%
Wastewater Treatment Expense	1,051,156.00	11,340.00	1,062,496.00	954,964.75	2,699.72	104,831.53	90.1%
Solid Waste Expense	601,000.00		601,000.00	578,034.75		22,965.25	96.2%
Recreation Dept. Expense	212,948.00	(7,750.00)	205,198.00	197,575.48		7,622.52	96.3%
Conservation Commission Expense	12,140.00	2,972.00	15,112.00	8,296.23	2,600.00	4,215.77	72.1%
Service Agency Allocation Expense	12,500.00	750.00	13,250.00	13,250.00		-	100.0%
Libby Memorial Library Expense	265,000.00		265,000.00	265,000.00		-	100.0%
Transit District Subsidy Expense	115,000.00		115,000.00	115,000.00		-	100.0%
OOB Historical Society Expense	17,960.00		17,960.00	15,820.10	900.00	1,239.90	93.1%
General Assistance Expense	77,735.00	2,807.00	80,542.00	71,012.62		9,529.38	88.2%
Tax Abatement Expense	25,000.00	51,238.31	76,238.31	2,645.02		73,593.29	3.5%
Debt Service Expense	1,258,980.00	(50,557.00)	1,208,423.00	1,205,828.63		2,594.37	99.8%
CIP General Government Expense	1,209,008.00		1,209,008.00	1,209,008.00		-	0.0%
Ballpark Transfer	5,000.00		5,000.00	5,000.00		-	100.0%
RSU Subsidy Expense	11,162,780.00		11,162,780.00	11,162,779.97		0.03	100.0%
<b>Gross Municipal Budget</b>	<b>26,950,129.00</b>	<b>165,774.70</b>	<b>27,115,903.70</b>	<b>26,495,378.71</b>	<b>75,969.98</b>	<b>544,555.01</b>	<b>98.0%</b>

<b>Municipal Revenues</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Balance</b>	<b>% Collected</b>
Non-Property Tax (Excise, Taxes in Lieu, Interest/Fees)	1,438,000.00	1,621,457.48	183,457.48	112.8%
Gen Govt Licenses/Permits/Fees	341,500.00	398,635.88	57,135.88	116.7%
Public Safety Licenses/Permits/Fees	336,000.00	425,945.80	89,945.80	126.8%
Public Works Licenses/Permits/Fees	5,000.00	9,500.00	4,500.00	190.0%
Sani License/Permits/Fees	31,000.00	34,019.00	3,019.00	109.7%
Rec Licenses/Permits/Fees	110,000.00	20,390.00	(89,610.00)	18.5%
Revenue Sharing	350,800.00	348,883.46	(1,916.54)	99.5%
Franchise Taxes	205,000.00	201,468.60	(3,531.40)	98.3%
Investment Earnings	10,000.00	39,509.49	29,509.49	395.1%
Sale of Town-owned property	-	2,188.27	2,188.27	
State Homestead Exemption Revenue	125,000.00	131,062.00	6,062.00	104.8%
Intergovernmental Revenue	108,500.00	101,344.17	(7,155.83)	93.4%
Gen Govt Other Revenue	74,400.00	203,150.70	128,750.70	273.1%

<b>Other Municipal Credits</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Balance</b>	<b>% Collected</b>
General Fund Use of Prior Year Fund Balance	500,000.00		(500,000.00)	0.0%
Transfer In from Rescue Call	500,000.00	500,000.00	-	100.0%
Transfer in from Special Dog Fund	3,000.00	3,000.00	-	100.0%
Transfer in from Prior Year Balance Bond Proceeds	384,000.00	384,000.00	-	100.0%
Bond Proceeds				
<b>Total Municipal Revenue/Credits</b>	<b>4,522,200.00</b>	<b>4,424,554.85</b>	<b>(97,645.15)</b>	<b>97.8%</b>