

**Town of Old Orchard Beach
Job Description**

**Seasonal Worker
Public Works**

Nature of Work

This is a hands-on position responsible for helping to maintain the town's park and streetscape system and also to provide support to the public work's department operations and maintenance.

Examples of Duties

1. Follow safe work practices and observe safety rules and precautions.
2. Drive light trucks and dump trucks and operate other construction equipment.
3. Safely and effectively use a wide variety of hand and power tools to clean, repair and/or maintain Town streets, parks and facilities.
4. Assist other staff with the repair and/or replacement of sewer mains and services.
5. Assist with proper tree, plant, flower and soil care by trimming, mowing, weeding, mulching and mixing and applying fertilizers, insecticides and herbicides.
6. Assist in moving and installing park and recreational equipment.
7. Follow applicable laws and regulations for maintenance service activities.
8. Perform semi-skilled and skilled maintenance work.
9. Perform heavy physical labor.
10. Exercise sound judgment within general procedural guidelines.
11. Establish and maintain effective working relationships with those contacted in the course of work.
12. Analyze problems, evaluate alternative solutions and recommend effective courses of action.
13. Seasonal employees who work out of the Public Works Department, are required to obtain Flagger Certification training.

Physical Demands

The physical demands described here are representative of those that must be met by a seasonal worker to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential the essential functions.

While performing the duties of this job, the worker is frequently required to sit and talk or hear, use hands to finger, handle, or feel objects, tools or controls, and reach with hands and arms.

The worker must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Please submit completed applications, along with cover letter and resume to

- a. **Email:** fbeaulieu@oobmaine.com
- b. **Fax:** (207) 934-0755
- c. **Mail: Town of Old Orchard Beach**
Attn: HR
1 Portland Ave
Old Orchard Beach ME 04064

Deadline for application submission is March 16, 2017 or until position is filled.

The Town of Old Orchard Beach is an Equal Opportunity Employer.