



**Town of Old Orchard Beach**  
*Office of the Town Manager*

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# Regular Town Council Meeting Minutes

*August 6th, 2024*

I, Tim Fleury, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of 24 pages is a copy of the original minutes from the regular meeting of the Old Orchard Beach Town Council held on 8/6/2024.

Prepared By:	Tim Fleury
Approved By:	Old Orchard Beach Town Council
Approval Date:	8/20/2024

Respectfully  
Submitted,

Tim Fleury  
*Town Council*  
*Secretary*



## Town Council - Meeting Agenda

**August 6<sup>th</sup>, 2024 @ 6:30pm**  
**Council Chambers - 1 Portland Avenue**

*[www.oobmaine.com/town-council](http://www.oobmaine.com/town-council)*

*\*Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on [oobmaine.com](http://oobmaine.com).)*

### **PLEDGE OF ALLEGIANCE:**

Appoint Fran Beaulieu as Council Secretary.

**Motion to appoint: Councilor Tousignant**

**Second: Councilor Reid**

**Vote: 4-0**

### **ROLL CALL:**

Fran Beaulieu called roll. The following individuals were present:

Vice Chair Kenneth Blow  
Councilor V. Louise Reid  
Councilor Connor Rague

Temp Town Manager Tim Fleury  
Council Secretary Fran Beaulieu  
Councilor Mike Tousignant

Chairman O'Neill had an excused absence.

**ACKNOWLEDGEMENTS:**

**GOOD & WELFARE:**

**PRESENTATION:**

**ACCEPTANCE OF MINUTES:**

**Accept the minutes from the 7/16/2024 Regular Meeting.**

Chair: Shawn O'Neill

**Motion to accept: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

**PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:**

William P. Latham Trust, Gary and David Latham, (320-2-1), 35 Ancona Avenue, one (1) seasonal short-term rental.

Ken and Andrea Conley, (107-3-1), 4 Kavanaugh Road, one (1) year-round rental.

Jeff Corbin, (310-6-1-55), 39 West Grand Avenue Unit #55, one (1) year-round short-term rental.

Danielle Cyr, (308-1-15), 12 Pine Avenue, one (1) year-round short-term rental.

Linda Heisler and Lisa Dumas, (211-2-25), 191 Temple Avenue, one (1) year-round short-term rental.

Patrick Titta, (315-13-13-3), 8A Seaview Avenue Unit 8A, one (1) year-round

short-term rental.

Michael Pare, (103-7-9), 25 Ross Road, one (1) year-round short-term rental.

Adam Stearns, (210-2-36), 3 Dewey Avenue, one (1) year-round short-term rental.

Amanda Salovitch, (304-7-1-5), 78 East Grand Avenue Unit #105, one (1) year-round short-term rental.

CB Ventures, LLC. (304-7-1-14), 78 East Grand Avenue Unit #202, one (1) year-round short-term rental.

Frank Hennings, (210-1-15-16-16), 25 Smithwheel Road Unit #16, one (1) year-round rental.

*continued on next page*

John Szum, (206-6-1), 6 Shady Lane, one (1) year-round rental.

Estates Bay View, LLC, Tim Swenson, (202-2-201), Schooner Way, one (1) year-round short-term rental.

Kimberly Garcia, (302-7-4-301), 162 East Grand Avenue Unit # 301, one (1) year-round short-term rental.

Chair: Shawn O'Neill

**Vice Chair Blow opened the hearing at: 6:31 pm**

**Motion to approve: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

**Vice Chair Blow closed the hearing at: 6:32 pm**

**PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS & APPROVALS:**

New England Restaurant Group Inc., Anthony Giudice, Pirates Patio and Galley, (304-2-9), 2 Walnut Street, amplified music and karaoke Sunday through Saturday, 11:00am to 8:00pm, inside and outside.

Chair: Shawn O’Neill

**Vice Chair Blow opened the hearing at: 6:32 pm**

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**Vice Chair Blow closed the hearing at: 6:33 pm**

# TOWN MANAGER REPORT

**NEW BUSINESS:**

**AGENDA ITEM #8216**

**Discussion with Action:** Approve the quote from New England Vehicle Outfitters in the amount of \$7,700.00 for the purchase and installation of fire command vehicle cabinet for 2023 Chevy Silverado from account # 52002-50895 CIP Fire Equipment/Gear with a balance of \$79,717.38.

Chair: Shawn O'Neill

The cabinet will be equipped with storage for essential incident management tools, including personnel accountability systems, space for technology and communication devices, enabling rapid setup and efficient management of command posts at incident scenes. Additionally, the cabinet provides secure space for storage of firefighting tools and equipment.

This is part of the FY25 budget.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

## **AGENDA ITEM #8217**

**Discussion with Action:** Approve the quote from Goodyear Tire in the amount of \$5,409.13 for the purchase and installation of 8 rear tires for the Fire Department ladder truck from account # 20138-50453 Fire Department Vehicle Repair with a balance of \$46,370.15

Chair: Shawn O'Neill

During routine inspection of the ladder truck, it was discovered that the 8 rear tires needed replacement.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**



## **AGENDA ITEM #8218**

**Discussion with Action:** Approve the quote from Fire Tech and Safety in the amount of \$7,141.00 for the purchase of Structural Firefighting PPE from account #52002-50895 CIP Fire Equipment/Gear with a balance of \$79,717.38.

Chair: Shawn O'Neill

This turnout gear will be used to replace gear that is approaching the end of its service life. This is part of a multi-year effort to replace aging turnout gear on a rolling basis. This approach ensures that a portion of the gear is replaced each year, balancing the budgetary impact while preventing the simultaneous expiration of all gear.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

## **AGENDA ITEM #8219**

**Discussion with Action:** Accept the quote from Autotronics, LLC for the remount of the 2017 Ambulance box on a new 2024 F-550 Diesel 4x4 Ambulance Chassis, in the amount of \$220,475 to be financed through a lease purchase agreement with Androscoggin Bank at 5.25% (Tax Exempt) with 5 annual payments in the amount of \$48,718.86 from account 20197-50330 Debt Service Equipment Replacement with a balance of \$455,500.

Chair: Shawn O'Neill

This agenda item is for the existing ambulance to be remounted on a new 2024 F-550 Diesel 4x4 chassis. The existing chassis is showing signs of fatigue and rust while the body is in good serviceable condition. Remounting is roughly half the cost of purchasing a new ambulance outright.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**AGENDA ITEM #8220**

**Discussion with Action:** Approve the Council Order 2024-3 entitled “Order to Authorize Lease Purchase of a Remount of a 2024 Ford F550 Ambulance in the Principal Amount of \$220,475.”

Chair: Shawn O’Neill

**Motion to approve: Councilor Rague**  
**Second: Councilor Reid**  
**Vote: 4-0**

## **AGENDA ITEM #8221**

**Discussion with Action:** Adopt the Personnel Policy Manual as required by Charter Section 502.8 with changes to Article IV Political Activity. To clarify language regarding Town employees who work at the polls.

Chair: Shawn O'Neill

This policy change clarifies language regarding Town employees working at the polls for elections. Currently the policy states no Town employee may work the elections. This was clarified to include the phrase, "Town employees may not work at the polls on behalf of any candidate, political party or any ballot proposal..."

**Motion to approve: Councilor Reid**

**Second: Councilor Rague**

**Vote: 4-0**

**Fran Beaulieu** – HR director – explained the clarification

## **AGENDA ITEM #8222**

**Discussion with Action:** Approve the five-year agreement with Axon Enterprises Inc. in the amount of \$119,714.97 for the purchase of 26 Taser 7 units and accessories with a warranty through 2029. First payment due of \$22,102.64 from account #20197-50330 Debt Service Equipment Replacement with a balance of \$455,500.

Chair: Shawn O'Neill

This is a five- year agreement for 26 Taser Units to replace current taser units that are 7 years old. The current taser units have become obsolete as we are unable to obtain parts or a warranty on them. The 26 New Taser Units will supply all full-time police officers with a taser which will have a warrantee through 2029. These units have been proven instrumental in subduing subjects through non-lethal means in high risk or dangerous situations throughout the time they have been deployed by the police department. This agreement was discussed and approved as part of the fiscal 2025 Budget process.

**Motion to approve: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

## AGENDA ITEM #8223

**Discussion with Action:** Accept the quotes from Casco Bay Ford and Allied Equipment for the purchase of two F-600 trucks to be completely outfitted for plowing, with a 10 Year Warranty for a total price of \$305,320 to be financed through a lease purchase agreement with Androscoggin Bank at 5.25% (tax exempt) with 5 annual payments in the amount of \$67,467.25 from account 20197-50330 Debt Service Equipment Replacement with a balance of \$455,500.

Chair: Shawn O'Neill

These trucks will be outfitted with a dump body, sander, plow, and wing. The trucks will be used for general transportation, towing, and plowing secondary roads as well as main roads if needed. A 10 year/100,000 mile/\$100 deductible warranty for the cab and chassis has been added to the cost. The warranty covers over 1000 components. The lowest price submitted included a 3-4-month delivery time. The second lowest price, Casco Bay Ford, includes immediate delivery. The truck can be potentially outfitted before the end of the year, in time for snow.

This is part of the FY 25 budget.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**AGENDA ITEM #8224**

**Discussion with Action:** Approve the Council Order # 2024-4, entitled, "Order to Authorize Lease Purchase of Two (2) 2024 Ford F600 Cab Chassis in the Principal Amount of \$305,320."

Chair: Shawn O'Neill

**Motion to approve: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

## **AGENDA ITEM #8225**

**Discussion with Action:** Approve the quote from Allied Equipment in the amount of \$7,618.25 for a replacement leaf gate for the Global street sweeper from account #20151-50452 Public Works Operating Equipment Repair with a balance of \$180,461.60.

Chair: Shawn O'Neill

The leaf gate on the street sweeper is worn and not operating correctly. The machine will need a leaf gate for it to pick up leaves in the fall.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**



**AGENDA ITEM #8226**

**Discussion with Action:** Approve the quote from Dirt Direct in the amount of \$6,500.00 to grind the transfer station brush pile from account #20151-50310 Public Works Service Contracts with a balance of \$20,766.17.

Chair: Shawn O'Neill

This is routine maintenance required for the brush pile at the transfer station.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

## **AGENDA ITEM #8227**

**Discussion with Action:** Approve the quote from Hayes Pump in the amount of \$33,840.10 for the purchase of a new waste activated sludge pump from account #30181-50551 Sewer Reserve, Operating Equipment with a balance of \$1,103,479.03.

Chair: Shawn O'Neill

The Waste Activated Sludge (WAS) pump #1 has been leaking. Staff explored rebuilding the pump in house, but it was determined to be beyond their technical ability, and the pump cannot be kept out of service for long periods of time. The price to professionally rebuild the pump is \$16,483. A new pump and motor can be purchased for \$33,840.10.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**AGENDA ITEM #8228**

**Discussion with Action:** Appoint Mike Foster to the Biddeford Saco Old Orchard Beach Transit Committee (BSOOB).

Chair: Shawn O'Neill

An Old Orchard Beach member of the BSOOB committee is resigning and Mike Foster, the Town's Associate Town Planner, has volunteered to fill that role.

**Motion to approve: Councilor Rague**

**Second: Councilor Tousignant**

**Vote: 4-0**

## **AGENDA ITEM #8229**

**Discussion with Action:** To award the bid for the Municipal Buildings Energy Audit project to Bureau Veritas in the amount of \$32,500 to be funded through the Governor's Office of Policy Innovation and the Future, Community Resilience Partnership grant awarded to the Town of Old Orchard Beach in the amount of \$33,500.

Chair: Shawn O'Neill

The Town was awarded a Community Resilience Partnership Community Action Grant through the State of Maine Governor's Office of Policy Innovation and the Future in the amount of \$33,500.00 to improve the energy efficiency of Old Orchard Beach's municipal facilities and buildings. A local match is not required for this project.

The Town released an RFP at the end of May for a firm to conduct energy audits of the Town Hall, Police Department, Fire Department, Public Works, Wastewater Treatment Facility, and the Libby Memorial Library. Two responses were received and after review from staff, Bureau Veritas was chosen.

**Motion to approve: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

**AGENDA ITEM #8230**

**Discussion with Action:** Renew the liquor license for Surf's Up, LLC, Michael Harris, Surf 6 Restaurant, (306-2-9), 2 Cortland Street, m-s-v in a Restaurant/Lounge.

Chair: Shawn O'Neill

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**AGENDA ITEM #8231**

**Discussion with Action:** Renew the liquor license for New England Restaurant Group Inc., Anthony Giudice, Pirates Patio and Galley, (304-2-9), 2 Walnut Street, m-s-v in a Restaurant/Lounge.

Chair: Shawn O'Neill

**Motion to approve: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

## **AGENDA ITEM #8232**

**Discussion with Action:** Set the public hearing date of August 20th, 2024 to amend the Code of Ordinances, Chapter 54, Section 114, Milliken Street Parking Lot; Section 115, Memorial Park Parking Lot; Section 142, Parking at expired meters and overtime parking; Section 160, Motorcycles; Section 187, Restrictions and prohibitions, Town Hall, amending the effective date for parking permits and parking meters/kiosks from May 1st through Labor Day to the Friday before Memorial Day through Labor Day, and amending the \$300 overnight parking permit for the Milliken Street Parking Lot from May 1st through September 30th, to the Friday before Memorial Day through October 31st.

Chair: Shawn O'Neill

The original public hearing date of July 18<sup>th</sup> was inadvertently left off the agenda, so this item is setting the new date for the hearing.

**Motion to approve: Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**

**Nancy Friscoe – Graham St** – Ms. Friscoe gave her opinion on the timing of the Council meetings – Ms. Friscoe gave her opinion on the beach cleaning.

**ADJOURNMENT**

Chair: Shawn O'Neill

**Motion to adjourn at 6:58pm Councilor Rague**

**Second: Councilor Reid**

**Vote: 4-0**