



Town Council - Meeting Agenda

September 17th, 2024 @ 6:30pm
Council Chambers - 1 Portland Avenue

www.oobmaine.com/town-council

**Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

PLEDGE OF ALLEGIANCE:

ROLL CALL:

ACKNOWLEDGEMENTS:

Chief Elise Chard – introducing the new SRO Adam Tichy and Corporal Sokthearrith Dong’s promotion

GOOD & WELFARE:

PRESENTATION:

Brent Bridges – Woodard and Curran – Veteran’s Memorial Park design update.

ACCEPTANCE OF MINUTES:

Accept the minutes from the 9/3/2024 Regular Town Council Meeting and the 9/11/2024 Special Town Council Meeting

Chair: Shawn O'Neill

PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:

All Heart Nail Salon, LLC, Cindy Molina Garcia, (207-2-12 2B), 155 Saco Avenue, Unit 2B, personal service – nail salon.

Bay Avenue, LLC, Kelly Fleming, (313-2-3), 11 Bay Avenue, one (1) year-round short-term rental.

John and Deborah Belanger, (318-8-6-82), 146 West Grand Avenue, Unit 82, one (1) year-round short-term rental.

Chair: Shawn O’Neill

PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS & APPROVALS:

Stephan Wallace, Rumorz Café, Grand Beach Inn, (202-3-5), 198 East Grand Avenue, acoustic band, Monday through Sunday, 1:00 pm to 9:00 pm, inside and outside.

Chair: Shawn O’Neill

TOWN MANAGER REPORT

NEW BUSINESS:

AGENDA ITEM #8254

Discussion with Action: Confirm the Town Manager's appointment of Lisa Dupra as the Tax Collector effective September 20, 2024.

Chair: Shawn O'Neill

AGENDA ITEM #8255

Discussion with Action: Accept the quote from HSE Fire/Safety Equipment in the amount of \$11,115.00 for the purchase of ten (10), one hundred (100) foot lengths of five (5) inch Megaflo Breather Hose with Stortz Couplings from account #52002 50895 CIP Fire Equipment/Gear with a balance of \$64,876.38.

Chair: Shawn O'Neill



Old Orchard Beach Fire Department

INTEROFFICE MEMORANDUM

TO: DIANA ASANZA, TOWN MANAGER
FROM: JOHN GILBOY III, FIRE CHIEF
SUBJECT: REQUEST FOR PO
DATE: SEPTEMBER 3RD, 2024
CC: JORDAN MILES, FINANCE DIRECTOR
CLIFTON WHITTEN, DEPUTY CHIEF
COREY PELLETIER, CAPTAIN
ZACHARY APGAR, CAPTIAN

This request is for the appropriation of funds to purchase (10) 100' lengths of 5" hose at a cost of \$1,089.00 per 100' length from our sole source hose vendor (HSE Fire/Safety Equipment representing Mercedes Textiles) to support interoperability among our equipment. This allows us to not have concerns over differences in materials which could lead to hydraulic friction variances. Every year we're required by NFPA 1962 to inspect and test all our hose. Over the course of the past several years, as is common, we've had several lengths of hose fail service testing and be removed from service. With supply chain shortages and long lead times replacement has been difficult. While working with our sole source vendor we identified a potential opportunity to purchase from a group purchase that was already made and is in stock. The request for (10) lengths would replace hose that has reached the end of its usable service life and allow continued standardization of equipment.

The PO request is for \$11,115.00 from previously approved CIP funds for FY 25.



Quotation

Date: 8/30/2024	Submitted By: Bill Shrader
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HSE

475 Pleasant Street. Suite 14
 Lewiston, Me 04240
 207-241-0325 Fax: 207-553-2288
www.hsefiresafety.com

Quotation For:

Old Orchard Beach FD

Old Orchard Beach, ME.

CONTACT:	EST. SHIP DATE	SHIP VIA	TERMS
Captain Apgar		Best way	Net 30 days

QUANTITY	DESCRIPTION		EXT. PRICE
10	Mercedes Textiles #23150100ATY 5" x 100' Megaflo Breather Hose w/5" Stortz Couplings	\$1,089.00	\$ 10,890.00
	Shipping & Handling		\$ 225.00
		Total	\$ 11,115.00

SIGNATURE:	ABOVE PRICING WILL BE HONORED FOR:
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AGENDA ITEM #8256

Discussion with Action: Approve the quote from Peter Petit Excavating Inc. in the amount of \$59,950.00 for replacing 250' of 6" sewer pipe, one structure, and reconnecting 8 laterals on Reggio Avenue from account #50002-50508 CIP Sewer Maintenance and Improvement with a balance of \$1,278,683.23.

Chair: Shawn O'Neill

Council Information

Department: Wastewater

Meeting date: September 17, 2024

Subject: Replace sewer on Reggio Street

Commentary: Reggio Street has been approved for paving but will need sewer replacement. This includes 250' of 6" sewer pipe, one structure and reconnecting eight (8) laterals. This also includes paving on West Grand. The paving for Reggio has already been approved and will be done by Shaw Brothers.

Information included: Quote from Peter Petit for \$59,950

Recommendation: Approve quote from Peter Petit for \$59,950

Discussion with action:

Account # *50002-50508*

Balance \$ *1,278,683.23*

Respectively submitted by,

Christopher White

Wastewater/Public Works Superintendent

Peter Petit Excavating, Inc.
 20 Forest Street
 Biddeford, ME 04005 - 3833
 Tel: 207 282-9305

ESTIMATE

Name / Address
Town of Old Orchard Beach 1 Portland Avenue Old Orchard Beach, ME 04064

Date	Estimate #
9/6/2024	1789

Item	Description	Total
	Reggio Street	
Materials	1 structure	4,500.00
Pipe	250ft 6 pipe	31,250.00
Materials	8 laterals to property line	16,000.00
Stone	Stone	1,500.00
Gravel	Gravel, clean sand	4,500.00
Paving	Paving West Grand	2,200.00
	Note: no paving on Reggio St	

Total	\$59,950.00
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AGENDA ITEM #8257

Discussion with Action: Approve the quote from Kevin Lessard & Sons Electric in the amount of \$16,778.34 to install 26 double head lights on every other existing light pole on Old Orchard Street from account #20151-50511 Public Works Grounds Maintenance and Improvements with a balance of \$63,778.34.

Chair: Shawn O'Neill

Council Information

Department: Public Works

Meeting date: September 17, 2024

Subject: Add 26 double head lights to existing light poles on OOB street

Commentary: The department was requested to add light to OOB Street. Kevin's Electric has proposed adding 26 double head lights to every other existing light pole.

Information included: Quote from Kevin's Electric for \$16,778.34.

Recommendation: Approve quote from Kevin's Electric for \$16,778.34.

Discussion with action:

Account # *20151-50511*

Balance \$ *63,648.59*

Respectively submitted by,

Christopher White

Wastewater/Public Works Superintendent

Kevin Lessard & Sons Electric LLC

173 Temple Ave
Old Orchard Beach ME 04064

Estimate

Date	Estimate #
7/11/2024	1136

Name / Address
Old Orchard Beach Town Hall 1 Portland Ave Old Orchard Bch ME 04064

Job name

Description	Qty	Rate	Total
Price includes installing 26 double head spot lights every other light pole on each side of the street on main st OOB JOB LOCATION : OOB MAIN ST		16,778.34	16,778.34
		Subtotal	\$16,778.34
		Sales Tax (0.0%)	\$0.00
		Total	\$16,778.34

AGENDA ITEM #8258

Discussion with Action: Authorize the Town Manager to sign the three-year agreement for the Tri-Community Camera Inspection and Asset Management Program between the Town of Old Orchard Beach, City of Saco, and City of Biddeford.

Chair: Shawn O'Neill

**Agreement for Tri Community Camera Inspection and
Asset Management Program between the
Town of Old Orchard Beach, City of Saco and City of Biddeford.**

Whereas Chapter 203 of Title 30 M.S.R.A. permits municipalities to make the most efficient use of their powers by enabling them to cooperate with other municipalities on the basis of mutual advantage; and

Whereas the Town of Old Orchard Beach and City of Biddeford wish to utilize the services and equipment of the City of Saco's Camera Inspection Equipment and Utility Inspection Technician for inspection and asset management purposes; and

Whereas the Municipalities of Old Orchard Beach, Saco, and Biddeford concur that a cost sharing arrangement must be equitable and established to assure that all costs incurred by the City of Saco are reimbursed accordingly;

Now therefore, the Municipalities of Old Orchard Beach, Saco, and Biddeford do mutually agree that:

1. The Utility Inspection Technician shall be a full-time employee of the City of Saco and shared with the Town of Old Orchard Beach and the City of Biddeford.
2. The Utility Inspection Technician shall be available to the Town of Old Orchard Beach for 20% (1/5) of the total work hours, 40% (2/5) of the total time for the City of Biddeford, and 40% (2/5) of the total time for the City of Saco.
3. The Utility Inspection Technician shall perform sewer and storm televised inspection as well as other tasks and assignments consistent with the job description contained in Appendix A.
4. A mutually agreed upon schedule will be established to best meet the individual needs of each Municipality as designed by all the Directors.
5. Emergency calls are a priority for each community and the Utility Technician will have a cell phone at his or her disposal to respond in a timely manner. The cost of the cell phone for the Utility Inspection Technician shall be shared between the communities (Old Orchard Beach 20% - Biddeford 40% - Saco 40%).
6. The City of Saco and the Utility Inspection Technician will be responsible for tracking all of the Utility Inspection Technician's hours. The hours will be totaled on a quarterly basis and billed to the Municipalities.
7. The City of Saco will bill each community on a quarterly basis for the services of the Utility Inspection Technician.
8. Any overtime incurred will be billed to the respective municipality on a quarterly basis.
9. The salary of the Utility Inspection Technician shall be calculated annually by the City of Saco.

10. The City of Biddeford and the Town of Old Orchard Beach recognize that this amount will be adjusted annually accordingly, as the Utility Inspection Technician receives salary and benefit changes.
11. The City of Biddeford and the Town of Old Orchard Beach agree that the payment to pay the City of Saco will be made within 30 days from receipt of the invoice.
12. All parties agree that any amendment to this agreement may be made upon mutual written agreement and affirmation action of the governing bodies of all municipalities.
13. Repair of the equipment will be coordinated between the communities. Each community agrees to put appropriate allowances in a repair fund to cover any annual repair and maintenance costs. The communities agree to share the repair costs equally that occur due to normal circumstances.
14. A Tri-Community Capital Account has been established by the City of Saco to fund future upgrades and replacements. The annual funding over the contract period shall be as follows: Biddeford \$5,600, Saco \$5,600, Old Orchard Beach \$2,800. Contributions into the Capital Account are made in accordance with the percentage of ownership of the assets as established within this agreement.
15. The camera equipment and van shall be owned by all municipalities with the following breakdown of the total appraised value: Town of Old Orchard, 20%, City of Biddeford, 40% and the City of Saco, 40%. Title of said equipment shall be held in the name of the host municipality, the City of Saco.
16. This agreement is for a three-year renewable term beginning date of agreement approval. This agreement may be terminated by any party with written notification to the other municipalities by December 1st of each year.
17. Should a community terminate its portion of this agreement, buyout of the assets will be based on depreciation of the assets at the time of termination and agreeable by all parties.
18. The City of Biddeford, Town of Old Orchard Beach, City of Saco, and the shared employee shall hold each other harmless from and against all claims, suits, and causes of action, losses, damages, and judgments, including reasonable attorneys' fees, related to, arising out of or resulting from the performance of this Agreement.
19. The Public Works Directors of each community are responsible for implementing, administrating and monitoring this agreement.

In Witness Whereof, We, Diana Asanza (Town Manager for the Town of Old Orchard Beach), James A. Bennett (City Manager for the City of Biddeford), and John P. Bohenko (City Administrator for the City of Saco), duly authorized by action of the Councils of the municipalities of Old Orchard Beach, Biddeford, and Saco, have hereto set our hands on this ____ day of _____, 2024.

Witness

Diana Asanza, Town Manager
Town of Old Orchard Beach

Witness

James A. Bennett, City Manager
City of Biddeford

Witness

John P. Bohenko, City Administrator
City of Saco

AGENDA ITEM #8259

Discussion with Action: Approve the quote from Allied Equipment in the amount of \$6,235.00 for main brooms and gutter brooms for the street sweeper from account #20151-50452 Public Works Operating Equipment Repair with a balance of \$153,784.17.

Chair: Shawn O'Neill

Council Information

Department: Public Works

Meeting date: September 17, 2024

Subject: Purchase main brooms and gutter brooms

Commentary: This is to purchase spare main brooms and gutter brooms so we have them when they wear out.

Information included: Quote from Allied Equipment for \$6,235.00.

Recommendation: Approve quote from Allied Equipment for \$6,235.00.

Discussion with action:

Account #20151-50452

Balance \$153,784.17

Respectively submitted by,

Christopher White

Wastewater/Public Works Superintendent

Allied Equipment, LLC
 4 Cal's Way - PO Box 455
 Hartland, Maine USA 04943
 833-255-4331 ph
 207-512-1434 fax

Quote

Date	Quote #
9/6/2024	3299

Name / Address
Old Orchard Beach, Town of 1 Portland Avenue Old Orchard Beach, Maine 04064



Rep	Project
JC	

Item	Description	Qty	Cost	Total
KP-37511	Broom, Vanguard, PM10 HD Main Broom	6	495.00	2,970.00
KP-30562	Broom, Gutter, Vanguard 12 Section	20	160.00	3,200.00
Freight In / Shippi...	Freight		65.00	65.00

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Sales Tax (5.5%)	\$0.00
Total	\$6,235.00

AGENDA ITEM #8260

Discussion with Action: Approve the quote from AR Control Services Inc. in the amount of \$34,120.00 for replacement three (3) actuators; at the tide gate, the West Grand Pump Station, and the primary pump room, from account #30181-50551 Sewer Special Reserve Fund with a balance of \$1,117,779.03.

Chair: Shawn O'Neill

Council Information

Department: Wastewater

Meeting date: September 17, 2024

Subject: Purchase actuators for the tide gate, West Grand pump station and primary pump room grinder.

Commentary: The wastewater facility contains several actuators to operate gates and valves. The tide gate actuator failed, and the gate must be operated manually. The West Grand Pump Station flow control gate has a failing actuator that must be replaced. The primary pump room actuator is leaking and should be replaced. This price is for the actuators only. Staff will be assisting with the installation.

Information included: Quote from AR Controls for \$34,120.00

Recommendation: Approve quote from AR Controls for \$34,120.00

Discussion with action:

Account # *30181-50551*

Balance \$ *1,117,779.03*

Respectively submitted by,

Christopher White

Wastewater/Public Works Superintendent

AR Control Services, LLC

531 Emerys Bridge Rd
South Berwick, ME 03908

Phone: 207-752-2055

E-mail: arackliff33@gmail.com

QUOTE# CS0909240OB

COMPANY

Old Orchard Beach WWTF

DATE: 9/09/2024

TO: Mike Hersey, Jay LeBreton

PHONE: 207-934-4416

EMAIL: mhersey@oobmaine.com

SUBJECT: Auma actuators and Rotork actuator with 4" plug valve.

Dear Mike, Jay

Thank you for your interest in the services of AR Control Services LLC. I'm pleased to provide the following proposal for your review. This quote is subject to the enclosed terms and conditions. Pricing is valid for thirty days.

Terms: Payments are net thirty days labor cost, parts or assemblies.
Credit card purchases will be charged an additional 6% (Visa and MasterCard)

Thank you for the opportunity to quote your required needs and I look forward to being of future service. If you have any questions, please do not hesitate to contact me.

Sincerely,

Andy Rackliff
AR Control Services, LLC

AGENDA ITEM #8261

Discussion with Action: Renew the liquor license for 27 West Grand LLC, Kevin McAllister, The Shack, (307-1-3), 27 West Grand Avenue, m-s-v in a restaurant.

Chair: Shawn O'Neill

AGENDA ITEM #8262

Discussion with Action: Renew the liquor license for Portland Avenue Associates, King Weinstein and Stephen Wallace, Rumorz, Grand Beach Inn, (202-3-5), 198 East Grand Avenue, m-s-v in a hotel.

Chair: Shawn O'Neill

AGENDA ITEM #8623

Discussion with Action: Approve the application for Pole Permit from Central Maine Power for the following pole: Cascade Road 30 feet northwesterly of the Eastern Trail.

Chair: Shawn O'Neill

ADJOURNMENT

Chair: Shawn O'Neill

Auto Fill Form for:
4501 - 4502 - 4503

Notification: <input type="text" value="10301111073"/> Work Order: <input type="text" value="801000643798"/> Field Planner Name: <input type="text" value="Courtney Coro"/> Field Planner Phone #: <input type="text" value="207 205 0988"/> Date: <input type="text" value="08/12/2024"/>	<input checked="" type="checkbox"/> Not Published <input type="checkbox"/> Public Notice of this application has been given by publishing the text of the same In: <input type="text"/> On: <input type="text"/>
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City / Town:

To the: City
 Town
 County of: , Maine

CMP applying for: Overhead URD

- Starting Point:
- Road (State & CMP):
- Direction:
- Distance: feet
- Number of Poles:

TEL CO: <input type="text" value="CCI"/>	Refer To Field Planner Web Page for selecting the appropriate Tel Co.: Home Page > Field Planner Resources > Telco Information
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If you only need 1 copy of the 4502 Form, just click "Print Form" A print dialogue will open, click print to print all 3 forms.

If you need multiple copies of the 4502 Form, click "Print Form" A print dialogue will open, again, click print to print all. After you print all, click "Print Form" again, but this time select print range page "3" only and select the number of copies you need

Notification: 10301111073

Work Order: 801000643798

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Old Orchard Beach, Maine

To the: City
 Town
 County of: York, Maine

Central Maine Power hereby applies for permission to:

Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and CCI jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

- 1. Starting Point: Cascade Rd and Eastern Trail
- 2. Road (State & CMP): Cascade Rd
- 3. Direction: Northwesterly
- 4. Distance: 30' feet
- 5. Number of Poles: 1

Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same Not Published

In: _____
On: _____

CENTRAL MAINE POWER COMPANY

CCI

By: Courtney Coro Date: 08/12/2024

By: Jessica Theriault Date: 8/15/2024

CENTRAL MAINE POWER COMPANY

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

City / Town: Old Orchard Beach

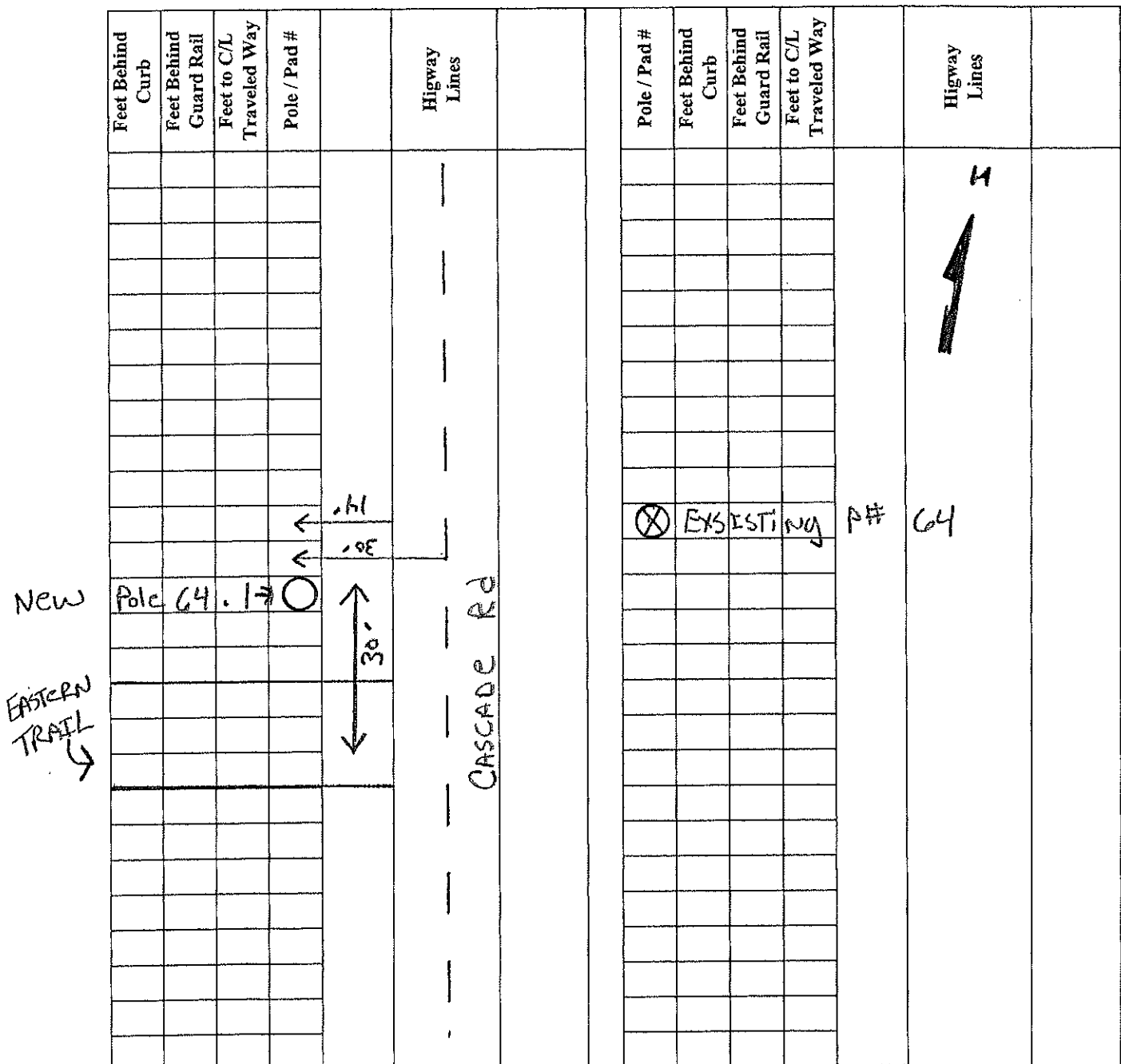
Date: 08/12/2024

Street: Cascade Rd

By: Courtney Coro

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Courtney Coro at Central Maine Power

Company tel: 207 205 0988 . Pole/Pad spans shown are approximate.



Pole needed to feed new underground service .. Granite State GAS

Notification: 10301111073

Work Order: 801000643798

LOCATION PERMIT

Upon the Application of Center Maine Power Company and CCI

dated 08/12/2024, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Old Orchard Beach

approximately located as follows:

- 1. Starting Point: Cascade Rd and Eastern Trail
- 2. Road (State & CMP): Cascade Rd
- 3. Direction: Northwesterly
- 4. Distance: 30' feet
- 5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk