

Town Clerk's Office Report—November+ 2024

	<i>Item</i>	<i>Status</i>	<i>Comments</i>
1	Dog Licenses	Registered 191 dogs, 0 transfer tags, 0 replacement, 1 service dog	2025 registrations began October 15 th . We have registered 356 starting 10/15/2024 for 2025, as well as 4 service dogs and 0 replacement tags, 0 transfer tags.
2.	Hunting & Fishing Licenses	Sold 1	Including 0 Saltwater Fishing Registry
3.	Birth Certificates	Sold 8	Sold 3 additional
4.	Death Certificates	Sold 11	Sold 54 additional
5.	Marriage Certificates	Sold 8	Sold 8 additional
6.	Marriage Licenses	Sold 3	
7.	Disposition Permits / Burial Permits	Sold 6	
8.	Horse Permits	Sold 0	Permits started October 1 st and end March 31 st , 2025.
9.	Parking Permits	Sold 0	Parking Permits started May 1 st and ended Labor Day. Sold 0 resident \$50 permits; 0 resident \$75 permits; 0 non-resident \$150 permits; 0 non-resident \$300 permits; 0 \$50 temporary permits.
10.	Special Event Permits	3 and 0 amendments	Processed 0 Wedding Permit applications and 0 bonfire permits.
11.	Notary Public Service	11	Processed 11
12.	Freedom of Access Act	0	Processed 0 request(s) for information.
13.	Virtual Town Hall		
14.	Miscellaneous		ZOOM training on new State dog licensing program, 11/19/2024.
15.	DBA's	Recorded 2	Recorded 2 and 0 amendment
16.	Vital Records		Vital Records are processed through the State's website as they occur.
17.	Board/Committee/Town Council agendas		Processed 9
18.	Public Hearings		Processed 1

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19.	Bids		Processed o and o addendum (placed on website)
20.	Elections		Town Clerk conducted Ballot Clerk Training on tally sheets November 1 st . Election Day was Tuesday, November 5 th . There were 6,291 voters that participated in the OOB election. For member of the Town Council, vote for three for two-year terms—Kenneth Blow, 3394; David Boudreau, 1839; Guy Fontaine, 2600; Shawn O’Neill, 2724; Michael Tousignant, 2650; 144 write-ins and 5521 blanks—the successful candidates were Kenneth Blow, Shawn O’Neill and Michael Tousignant. For RSU #23 Board of Directors, vote for two for three-year terms; Craig Evans, 3997; Santino Perrone, 4021; 95 write-ins and 4467 blanks—Craig Evans and Santino Perrone being the successful candidates. For Town Clerk, vote for one for a two-year term, Kim McLaughlin, 5292; Write-ins were 39 and blanks 960. Referendum Question #1, Shall the Ordinance entitled “Citizens Initiative Petition, Amendments to the Town of Old Orchard Beach Code of Ordinances, Chapter 34, Housing, adding Article IV, Mobile Home Rent Stabilization Ordinance” be adopted? Question One passed 3989 to 1595 and 707 blanks.
21.	Deaths		List of deaths supplied to Assessor’s Office middle of the month.
22.	In-house training		Continue in-house training on a daily basis.
23.	Miscellaneous in-house work		Assist staff and residents in research of Town records and streets. Filing 1883 to early 1900 vital records in protective files. Scan in contracts/agreements as received and forward to appropriate department and file original in safe. Scanning minutes into Laserfiche. Scan in annual reports and place on website.
24.	Town Council appointments/resignations	Processed o appointments/o resignations	Processed re-appointments to various boards/committees.
25.	Minutes		Processed: o Administrative Board; o Ballpark Commission; o Board of Assessment Review; o Community Animal Watch; 4 Comprehensive Plan; o Conservation Commission; o Design Review Committee; o Finance Committee; 3 Planning Board; o

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			Recreation Committee; 0 Recycling Committee; 0 Town Council; 0 Zoning Board of Appeals; 0 Board of Assessment Review; 0 Memorial Park Sub-Committee.
26.	Voter Registration	Voters now have the option of registering to vote, changing their name or address at the Bureau of Motor Vehicles. We check the database daily for new/change of registrations. New for January is the ongoing absentee ballot process. Voters can also now register to vote or make changes online, and we check that daily, as well.	There were 194 new voters to Town from out-of-state or eligible to vote; 215 new voters from other municipalities in Maine; in addition, 54 voters changed their address within the Town; 8 voters had a name change; 18 voters changed their party; 2 voters were moved from inactive to active; 185 voters moved out of Town; 0 were cancelled, moved within State but didn't register in another Town; 2 voters moved out of State; 0 cancelled by SOS for being inactive for two general elections; 4 voters were removed as deceased; 0 voters moved to inactive; 0 voters moved out of town and then moved back and re-registered in OOB; 0 voters requested to be removed from the voting list; 0 requested to be returned to the voting list after having been asked to be removed; 1 voter moved back from UOCAVA or changed status (out of country or military). 1 voter added/removed their P.O. Box; 1 E-911 address changes. We processed six pages of the Petition, Act to Require an Individual to Present Photographic Identification for the Purpose of Voting.
27.	Pole Permits		Processed 0
28.	Deaths		Researched EDRS and Vital Records database and entered deaths in Access database and filed in books.
29.	Oaths		Administered oaths to various boards/committees and employees
30.	Dedimus Justice		Administered 4 oaths for a Notary; 0 for other State Boards or Maine organizations.
31.	Courier/Portland Press Herald		Balanced legal ads for month
32.	Births		Researched EBRS and entered births into Access Database and filed in books.
33.	Miscellaneous		Transfer calls between departments daily. File MUNIS rpts daily.